

MEMORANDUM



Date: September 15, 2021

From: Maria Lauck, Chairperson

To: Mr. Art Carter
Mr. Chris Comella
Ms. Lisa Omen

Mr. James Otterstein
Mr. Mike Williams

RE: Executive Committee Meeting Notice
Wednesday, September 22, 2021 at 3:00 p.m.

The Southwest Wisconsin Workforce Development Board Executive Committee will convene on Wednesday, September 22, 2021 from 3:00 p.m. to 4:00 p.m. via video conference. Members can also call in. Access information is below and also included in the agenda below.

<https://global.gotomeeting.com/join/804375717>

Call-in: +1 (872) 240-3212 Access Code: 804-375-717

All Executive Committee members are urged to attend the meeting. Other board members are welcome to attend.

If you are unable to attend the meeting, please contact Katie Gerhards at k.gerhards@swwdb.org or (608) 314-3300, Ext. 230 no later than two days prior to the meeting date.

Upon advance request, reasonable accommodations will be made for persons with disabilities. If special accommodations are needed, please contact Katie Gerhards at k.gerhards@swwdb.org or (608) 314-3300 at least two days prior to the meeting.

SWWDB is an equal opportunity employer and service provider.

A proud partner of the  American Job Center network

Executive Committee

Wednesday, September 22, 2021

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Video Conference

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The Southwest Wisconsin Workforce Development Board (SWWDB) Executive Committee will convene in open session and, at the conclusion of routine business, will adjourn to closed session pursuant to Wis. Stats. 19.85 (1) (c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the committee has jurisdiction or exercises responsibility and 19.85(1) (e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The committee will reconvene in open session at the conclusion of the closed session. Any action which might result from the closed session will be taken upon reconvening in open session, scheduled for action in open session at the next regular meeting, or scheduled for action at a special meeting called on notice.

Agenda

1. **Call to Order**

2. **Award of Contracts/Modifications**

The purpose of this meeting is to discuss and move on sub-contracts relating to the Worker Advancement Initiative and Workforce Innovation and Opportunity Act (WIOA) funding. Rhonda Suda will present sub-contractor information and seek committee approval. Committee action versus full-Board action is requested given the aggressive timeline associated with the Worker Advancement Initiative grant.

3. **Adjourn to Closed Session**

The committee will adjourn to closed session under section 19.85 (1)(c) of Wisconsin Statutes for the purpose of discussing employee compensation.

4. **Reconvene in Open Session**

The committee will reconvene to open session under section 19.85 (1)(c) of the Wisconsin Statutes for acting upon the recommendation relating to employee compensation.

5. **Other Business**

6. **Adjournment**